

Saupín's School

Registration No.

Admission No.

MOHALI A Minority Educational Institution

SCHOOL COPY

Covered under section 2(g) of the N	ational Commi	ssion for Minority	Educational Instit	tutions Act, 2004						
APPLICATION FOR REGISTRATION (SESSION 2024-2025) For Admission to NURSERY										
LAST DATE FOR SUBMISSION OF COMPLETED FORM : 20 th December, 2023 by 2:00pm										
FOR OFFICE USE			APPLICA							
Applicant admitted on	Y Y Y Y	Christian Community	Tick the c Ward of Teachers / Staff	Sibling	General Category /sector					
Fotal No. of Seats : 50 Age Criterion : Date of birth must be between 1 st April 2020 and 31 st March 2021										
Preference will be given to applicants in										
 this order: General Wards of Teachers / Staff of Saupin's School Applicants of the Christian Community (100% fee exemption) Siblings of Present Students The Management will reserve upto 9 seats which will be granted to deserving applicants. Preference to those residing nearest to the school, sector wise. 	 Recent Photoc Photoc Photoc Photoc Catego Photoc Photoc Photoc Photoc Recent Photoc Inc Act Note: Origin admission. 	ecent passport size photograph pasted at the given place. Int passport size Photograph of Father& Mother copy of applicant's birth certificate & Blood Group Report copy of proof of residence. (Present) copy of proof of Christian community (for applicants under ory 1) copy of SC/ST/OBC Certificate (if applicable) copy of Aadhar Card (Father, Mother & Child) ration of income of family from ALL sources accompanied by copy of: come Tax Return(s) (Computation of Income from all sources) cknowledgement of above ITR(s) inal documents will only be inspected at the time of actual								
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APPLICANT'S DETAILS (Please leave of				Y S O O	D					
APPLICANT'S DETAILS (Please leave of Name			VINA							
APPLICANT'S DETAILS (Please leave of Name Gender: M / F / T Date of Birth		tween each word) E.c		4.2024	MONTHS DAYS					
APPLICANT'S DETAILS (Please leave of Name Gender: M / F / T Date of Birth	Done box blank be	tween each word) E.c	. V I N A Age on 01.0	4.2024	MONTHS DAYS					
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Designation	Organisation/			
*Mobile No.	Department *Email ID			
Office Address				
	Approx. Annual	Income		
Mother's Name (If not Guardian)				
Educational Qualification				
Designation	Organisation/			
*Mobile No.	*Email ID			
Office Address				
	Approx. Annual	Income		
Total family income from all sources (An	nual)			
Only Child of Parent Yes No	Only Girl Child of F	Parent Y	es 🔤	No
FAMILY INFORMATION				
Student Lives With: Both Parents	Mother	Father		Other
Legal Custody: Both Parents	Mother	Father		Other
Correspondence to: Both Parents	Mother	Father		Other
Check if appropriate: Father Decease	ed Mother Dece	eased	Parents	Divorced
E Father Remarri		arried	Parents	Separated
Parents Living				
DETAILS OF SIBLING(S) CURR	RENTLY STUDYING IN SA	UPIN'S SCH	OOL, MOHA	LI
(Please Note: No fee concession for siblings) (Please Note: No fee concession for siblings) (Please Note: No fee concession for siblings)	,	Class	House	Roll No.
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FOR OFFICE USE																
Admis	ssion No.		Adm	itted o	n [NU	RSE	RY	
APPLIC	ANT'S DETAILS	(Please	e leave one	box blan	ık betw	/een ea	ch wc	ord) E.g.	V	I N	Α `	Y	S O	0	D	
Name																
Gender:	M / F / T	Date of E	Birth	D M		ΥY]	Y	Age	on (01.04	.202		RS N		S DAYS
Nationali	ty:	(SEQUE	NT C	HANG	E W	ILL B	E ALI	OW	ED)	В	lood (Grou	o:	
Whether bel	longing to SC	SтС	BC (Relevant	Certific	ate to be	e prod	uced at	the tim	e of ad	lmissior	n) R	eligio	on: _		
Whether bel	longing to any minority c	community	CHRISTI/ OTHERS		-	DHIST)		MU	SLIM		SIKH		J	AIN		
Home Ad	Idress															
*Email ID						*Aad	har	Card	No.							
*Mobile N			(Des	ignated	for (Comm	nunio	cation	with	scho	ool)					
PAREN	TS'/GUARDIAN'S	S DETAILS	(Pleas	e leave	one b	box bla	ınk b	etwee	n eac	h woi	rd)					
Father/G	Suardian's Name															
Relations	ship with applican	t (If other th	an Fath	ner)												
Educatio	nal Qualification								CUD2							
Designat						Orga Depa		ation/		,y)						
*Mobile N	No.			*Er	nail			, I IL								
Mother's																
Educatio	nal Qualification								cupa							
Designat	tion					Orga Depa		ation/	se Spec	cify)						
*Mobile N	No.			*E	mail											
Only Chi	Id of Parent	/es	No		Onl	y Girl	Ch	ild of	Pare	ent	Y	es			No	
FAMILY	INFORMATION															
Student	Lives With:	Both Pa	rents		Mot	her				Fath	ner				Othe	r
Legal Cu	ustody:	Both Pa	rents		Mot	her				Fath	ner				Othe	r
Corresp	ondence to:	Both Pa	rents		Mot	her				Fath	ner				Othe	r
Check if	appropriate:	Father D	Decease	ed		M	loth	er De	cea	sed			Pa	rents	s Divo	orced
		Father F	Remarri	ed		N	loth	er Re	mar	ried			Pa	rents	s Sep	arated
		Parents	Living	Outsid	e Inc	dia										
(Places N	DETAILS OF								JPIN	'S SC	снос	DL. N	ЛОНА	LI		
(Please No.	ote: No fee concess Na	ion for sibling ame	is) (Pieas			with A		-		Cla	SS	Τ	Hous	e	R	oll No.
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Registration No. Saupin's School

Admission No.

MOHALI

A Minority Educational Institution

PARENT'S COPY

Covered under section 2(g) of the National Commission for Minority Educational Institutions Act, 2004

NURSERY Admission Registration Slip 2024-2025

INSTRUCTIONS REGARDING ADMISSION

Educational

- Parents of students seeking admission to Saupin's School must submit the Admission Form, duly completed, at the school 1. office between 09:00am and 2:00pm latest by December 20th , 2023- kindly ensure all the required enclosures are attached .
- Parents are strongly urged to try for admission in other schools as well, as it will not be possible to accommodate all 2. applicants.
- 3. Registration fee for Application is non-refundable and does not in any way guarantee admission. Parents are requested to clarify any doubt(s) before making payment. Admission will be given purely on the basis of rules prescribed on page 1 of the application form.
- Parents are warned that they may be approached by people claiming to know the Management/Principal or having a say 4. in the admission procedure. Please do not be misled by them.
- Any attempt to use friends or influential people in procuring recommendations for admission will invite automatic 5. disqualification.
- 6. Incomplete forms, or those filled with wrong information, may be rejected.
- 7. Kindly bring the original of the certificates already submitted by you, at the time of securing admission.

Principal

No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed. All submitted documents must have details that tally with each other.

The attached (Undertaking in the form of an Affidavit) is to be submitted to the school on Stamp Paper of Rs. 50/- AT THE TIME OF ACTUAL ADMISSION duly attested by Notary – at the time of payment of admission fees.

APPL	APPLICANT'S DETAILS						(P	(Please leave one box blank between each word) E.g.								. 🚺	/	IN	I A	\ Y	′	S	0	0	D	,								
Name																																		

Result will be displayed on 20th January, 2024 at 2:00pm

Last Date for securing admission and payment of fee: 13th February, 2024

between 9:00am and 1:00pm

FEE STRUCTURE 2024-25 (Nursery)

(Upto 100% Fee Exemption for Student of Christian Community) (5% Quota)

Payment by Cheque only drawn in favour of "Saupin's School"							
Total Payable at the time of admission	Rs. 64469.00						
Tuition Fee Per Quarter	Rs. 21966.00						
Caution Fee (One Time) Refundable	Rs. 18322.00						
Admission Fee (One Time) Non- Refundable	Rs. 24181.00						

A late fee of Rs. 10/- per day will be levied if fees are not paid by the due date.



Saupín's School

MOHALI

Undertaking in the form of an Affidavit

This is to certify that I, ______, father / guardian of the applicant ______, mother / guardian of the above stated applicant have read the rules of the school applying to the parent and the student and agree to accept and abide by them, jointly and severally, and any changes made therein, from time to time. (Available on the school website: www.saupins.com)

In particular, we accept and will abide by the following:

- 1. That the school uses cutting edge modern technology for education, which at a certain stage will require access to the internet/computers/smart
- 2. That the school lays special stress on all round activities like sports and other clubs (see list on website "<u>https://mohali.saupins.com</u>" under the heading Beyond Academics) and we accept our duty to encourage our children to take active part in them, even after school hours.
- 3. That children selected to represent the school in various fields may be required to travel nationally / internationally and we accept our duty to encourage and facilitate such participation.
- 4. That after a certain level the school will operate for longer hours and we undertake to accept this despite distance from school and / or any tuitions etc. the child may be undergoing privately.
- 5. That no change in date of birth (from as in the Birth certificate submitted at the time of admission) of student will be allowed.
- 6. That no change in the names of the student or parents / guardian shall be allowed without due process as specified by the CBSE:-
 - Affidavit given by the parent, duly notarized/ signed by the Executive Magistrate.
 - Advertisement in two newspapers.
 - Inclusion in the official Gazette.
- 7. That no student will be allowed to leave the school premises during school hours. (NO HALF DAY LEAVE).
- 8. That students must come to school neatly and cleanly dressed, in their complete school uniform prescribed for the season.
- 9. That students must reach school 5 minutes before the bell and that late comers will be sent back home.

10. That the school follows a point system for conduct / misbehavior. After a certain limit students will be detained after school and that parents will have to make their own transport arrangements.

That for Classes VI-VIII, marks in academic subjects will be downgraded or upgraded according to conduct / behavior. There shall be no rescheduling of texts or exams.

- 11. That parents must check the school app/website regularly for notices/ homework /updates / circulars etc.
- 12. That school fees have to be paid on time, and that there will be a late fee of Rs. 10/- per day for any delay. And that, in any event, the school reserves the right to strike off the names of those students whose fees are in arrears for 3 or more months. Also that the school will not permit joining a class in the next session if all fees/dues are not cleared before the beginning of the new session.
- 13. Parents who wish to withdraw their children after the start of the academic session, must inform the school in writing. The parent will be liable to pay fee till the date of the student's withdrawal, which must include one month's notice (30 days) or pay one month's fee in lieu of the notice, in addition to current dues. In any event Admission Fee once received will not be refunded.
- 14. That in the event of any natural or man-made disaster, we undertake to continue paying fees etc as per directions of the administration / courts as the case may be.
- 15. That we also undertake not to participate in any agitation or demonstration and tarnish the fair name of the school in any public fora. Any valid complaints may be forwarded to the school authorities for redressal.

Deponent (Father)	Deponent (Mother)
Verification	
Verified that the contents of the above affidav	vit are true and correct to the best
of our knowledge and nothing has been conc	ealed therein.

Signed on ______ day of ______at Mohali.

Deponent (Father) Deponent (Mother)

(This document is to be submitted on stamp paper of Rs. 50/at the time of actual admission duly attested by Notary)