

Saupin's School

Registration No.	
Admission No.	

A Minority Educational Institution

SCHOOL COPY

APPLICATION FOR REGISTRATION (SESSION 2024-2025)

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Name															Ī		j		j	Ī			Ī	T	Ī		
Gender: M	/ F] _{/T}		Da	te d	of B	irth [7		 ['	T		 ر ٦	Age	or	0	1.04	L 20	24		寸				
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Whether belonging t	to	sc		зт		_ 	BC (Rel	evant	Certifica	ate to	be p	rodu	ced	at the	time	e of a	dmis	sior	n)								
Whether belonging t	to any m	inority	comi	– munit	y [CHRIS	ΓΙΑΝ		BUDI	DHIS	ST		N	1US	LIM		5	SIKH	l		JA	ΙN				
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Home Address																											
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*Mobile No.			<u></u>				([Desi	gnate	d fo	r Co	omr	mu	nica	tior	ı wi	th s	ch	ool)								
PARENTS'/G	UARD	IAN	'S D	ET	AIL	S	(Plea	ase I	eave o	ne b	oox l	olar	nk b	etwe	een	eac	h w	ord	i)								
Father/Guardi	ian's I	Nam	е [
Relationship w	ith app	olica	nt (I	f oth	ner	tha	an Fa	the	r) [
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Mother's Nam (If not Guardian)	ie																										
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Designation [ga		atio	-	Jule	ony)										

*Mobile No.			*En	nail ID										
Office Address														
				Approx	. Ann	ual In	come							
Total family income from	n all sourc	es (Annı	ual)											
Only Child of Parent	Yes [No		Only Girl	Child	of Pa	rent	Yes		o				
FAMILY INFORMATIO	FAMILY INFORMATION													
Student Lives With:	Both Pa	arents		Mother			Fat	her		Other				
Legal Custody:	Both Pa	arents		Mother			Fat	her		Other				
Correspondence with:	Both Pa	arents		Mother			Fat	her		Other				
Check if appropriate:	Father	Decease	ed	ШМо	other	Dece	ased		Parents	Divorced				
	Father	Remarrie	ed	ШМо	other	Rema	rried		Parents	Separated				
Parents Living Outside India														
No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed. DETAILS OF PREVIOUS SCHOOLING														
DETAILS OF PREVIOUS S	CHOOLING													
Name of the School Last Class attended														
	Languages spoken at home: 1. 2. 3.													
DETAILS OF SI	BLING(S)	CURRE	NTLY S	TUDYIN	G IN	SAUP	IN'S	SCHOO	L. MOHAL					
S No. Name	ion for siblin			include count		Year	(s)	Class	House	Roll No.				
			Brother				(0)							
Proficiency of Applicant in Game	es/ Co-curricu	ılar Activiti	es / Any	other achie	vemer	nts.*								
Any information about the applic	ant that you	برميناط انادم	to aivo (o a allarau	oilmon	v4 o4o *	Vin dl	, Cassify F	Tood Allorent if	On. (
Any information about the applic	zani inai you	would like	to give (e.g allergy,	allirier	ii eic.)	Nirialy	Does the	child have an	y problem				
								_	nysical Activity					
() ()	,							Yes 🔾	No 🔾					
Area(s)/field(s) in which parent / Career Talk	guardian wo		contribute Cultural		school orts	life.*	Tea	cher Subs	titution					
Career raik			Juiturai	l lob			I Ca	JIICI OUDS	utution					
						L								
Others Please Specify														
Others Please Specify I have read carefully rules & read true to the best of my know *Guardian/ Father's Name	wledge and b	elief.	and und		N Dide by			formation	signed by bot filled in this fo	rm is correct				
I have read carefully rules & rules and true to the best of my known	wledge and b	elief. 	and und	lertake to al	N pide by Name			formation	filled in this fo	rm is correct				

^{* (}Please add extra sheet if required)

FOR OFFICE		DUPLICATE COPY												
	nitted on		LKG											
APPLICANT'S DETAILS (Please leave on	e box blank between each word) E.g. \[\lambda\]	/ I N A Y	s o o	D D										
Name														
Gender: M / F / T Date of Birth		ge on 01.04.2												
Nationality: (NO SUE	BSEQUENT CHANGE WILL BE	ALLOWED)	Blood Group	ONTHS DAYS										
UDISE PEN (Permanent Education No.)			Religion:											
Whether belonging to SC ST OBC (Rele	vant Certificate to be produced at the time	of admission)												
Vhether belonging to a minority community CHRISTIAN BUDDHIST MUSLIM SIKH JAIN OTHERS (Please Specify)														
Home Address														
*Email ID	*Aadhar Card No	.												
	signated for Communication w													
PARENTS'/GUARDIAN'S DETAILS (Please														
(1 lea.	se leave one box blank between e	each word)												
Father/Guardian's Name	hor)													
Relationship with applicant (If other than Fat														
Educational Qualification	UCCU (Please	Ipation Specify)												
Designation	Organisation/ Department													
*Mobile No.	*Email ID													
Mother's Name (If not Guardian)														
Educational Qualification		ipation												
Designation	Organisation/ Department	Specify)												
*Mobile No.	*Email ID													
Only Child of Parent Yes No	Only Girl Child of Pa	arent Ye	s N	lo										
FAMILY INFORMATION														
Student Lives With: Both Parents	Mother [Father		Other										
Legal Custody: Both Parents	Mother [Father		Other										
Correspondence to: Both Parents	Mother [Father		Other										
Check if appropriate: Father Decease	ed Mother Dece	eased	Parents	Divorced										
Father Remarr	ied Mother Rem	arried	Parents	Separated										
Parents Living	Outside India													
Previous School Name Address:														
	RENTLY STUDYING IN SAUPIN	'S SCHOOL, M	IOHALI											
(Please Note: No fee concession for siblings) (Plea	ise do not include cousins)													
S. No. Name	Relation with Applicant	Class	House	Roll No.										
	(Brother/Sister)													
 														

^{*}Mandatory



Saupin's School

MOHALI PARENT'S COPY

Registration No.	
Admission No.	

A Minority Educational Institution

Covered under section 2(g) of the National Commission for Minority Educational Institutions Act, 2004

Admission Registration Slip 2024-2025

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	Admission subject to Vacancy																																	
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Name						Π																					Τ							

Class: LKG

INSTRUCTIONS REGARDING ADMISSION

- 1. Parents of students seeking admission to Saupin's School must submit this form, duly completed, at the school office between 09:00am to 2:00pm latest by December 20, 2023, attached with the documents listed below:
 - One recent passport size photograph pasted at given place. Passport size photograph of Father and Mother.
 - Copy of proof of Christian Community. (For applicants under category1)
 - Copy of the applicant's Birth Certificate, Blood Group Report
 - Copy of SC/ST/OBC (If applicable)
 - Copy of Proof of Residence. (Present)
 - Copy of Report Card (if any)/ Certificate of Home Schooling/ Transfer Certificate from the previous school (if any)
 - Copy of Aadhar Card (Father, Mother & Child)
 - Declaration of income of family from ALL sources accompanied by latest copy of:
 - Income Tax Return(s) (Computation of Income from all sources)
 - Acknowledgement of above ITR(s)
- 2. Registration fee for Application is non-refundable and does not in any way guarantee admission. Parents are requested to clarify any doubt(s) before making payment. Admission will be given purely on the <u>basis of rules prescribed in this</u> application form.
- 3. Parents are strongly urged to try for admission in other schools as well as it will not be possible to accommodate all applicants.
- 4. Parents are warned that they may be approached by people claiming to know the Management/Principal or having a say in the admission procedure. Please do not be misled by them.
- 5. Any attempt to use friends or influential people in procuring recommendations for admission will invite automatic disqualification.
- 6. Incomplete forms, or those filled with wrong information, may be rejected.
- 7. Kindly bring the original of the certificates already submitted by you, at the time of securing admission.

Age Criterion:

For Admission to L.K.G Session 2024-2025

Date of Birth must be between 1st April 2019 and 31st March. 2020

No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed.

The attached (Undertaking in the form of an Affidavit) is to be submitted to the school on Stamp Paper of Rs. 50/- AT THE TIME OF ACTUAL ADMISSION – at the time of payment of admission fees.

Preference will be given in this order:

- 1. Applicants of the Christian Community (100% fee exemption) (5% Quota)
- 2. Wards of Teachers/Staff of Saupin's School
- 3. Siblings of Present Students
- 4. Those residing nearest to the school (Sector wise)

HEADMISTRESS

FEE STRUCTURE 2024-25 (LKG)

(100% Fee Exemption for Student of Christian Community)

	O I
Total Payable at the time of admission	Rs. 66,314.00
Tuition Fee Per Quarter	Rs. 23811.00
Caution Fee (One Time) Refundable	Rs. 18322.00
Fee (One Time) Non- Refundable	Rs. 24181.00

Payment by Cheque only in favour of "Saupin's School". A late fee of Rs. 10/- per day will be levied if fee is paid after the due date.



Saupin's School

Undertaking in the form of an Affidavit

This is to certify the	at I,	, fatl	her / guardian of the
applicant	 AND I,	mo	ther / guardian of the
above stated applica	ant have read the rule	es of the school appl	ying to the parent and
the student and agr	ee to accept and abi	de by them, jointly a	and severally, and any
changes made the	rein, from time to	time. (Available on	the school website:
www.saupins.com)			

In particular, we accept and will abide by the following:

- 1. That the school uses cutting edge modern technology for education, which at a certain stage will require access to the internet/computers/smart phones/tablets at home and, which our ward shall be provided with.
- 2. That the school lays special stress on all round activities like sports and other clubs (see list on website "https://mohali.saupins.com" under the heading Beyond Academics) and we accept our duty to encourage our children to take active part in them, even after school hours.
- 3. That children selected to represent the school in various fields may be required to travel nationally / internationally and we accept our duty to encourage and facilitate such participation.
- 4. That after a certain level the school will operate for longer hours and we undertake to accept this despite distance from school and / or any tuitions etc. the child may be undergoing privately.
- 5. That no change in date of birth (from as in the Birth certificate submitted at the time of admission) of student will be allowed.
- 6. That no change in the names of the student or parents / guardian shall be allowed without due process as specified by the CBSE:-
 - Affidavit given by the parent, duly notarized/ signed by the Executive Magistrate.
 - Advertisement in two newspapers.
 - Inclusion in the official Gazette.
- 7. That no student will be allowed to leave the school premises during school hours. (NO HALF DAY LEAVE).
- 8. That students must come to school neatly and cleanly dressed, in their complete school uniform prescribed for the season.
- 9. That students must reach school 5 minutes before the bell and that late comers will be sent back home.

- 10. That the school follows a point system for conduct / misbehavior. After a certain limit students will be detained after school and that parents will have to make their own transport arrangements.
 - That for Classes VI-VIII, marks in academic subjects will be downgraded or upgraded according to conduct / behavior.
- 11. That parents must check the school app/website regularly for notices/homework/updates/circulars etc.
- 12. That school fees have to be paid on time, and that there will be a late fee of Rs. 10/- per day for any delay. And that, in any event, the school reserves the right to strike off the names of those students whose fees are in arrears for 3 or more months. Also that the school will not permit joining a class in the next session if all fees/dues are not cleared before the beginning of the new session.
- 13. Parents who wish to withdraw their children after the start of the academic session, must inform the school in writing. The parent will be liable to pay fee till the date of the student's withdrawal, which must include one month's notice (30days) or pay one month's fee in lieu of the notice, in addition to current dues. In any event Admission Fee once received will not be refunded.
- 14. That in the event of any natural or man-made disaster, we undertake to continue paying fees etc as per directions of the administration / courts as the case may be.
- 15. That we also undertake not to participate in any agitation or demonstration and tarnish the fair name of the school in any public fora. Any valid complaints may be forwarded to the school authorities for redressal.

(Father)		(Mother)	
	Veri	fication	
Verified that the	contents of the abov	ve affidavit are true and correct to the be	est
of our knowledge	and nothing has be	een concealed therein.	
Signed on	day of	at Mohali .	

Deponent

Deponent (Father) Deponent (Mother)

(This document is to be submitted on stamp paper of Rs. 50/at the time of actual admission duly attested by Notary)

Deponent